



TOWN OF MENDON

SELECT BOARD

20 Main Street, Mendon, MA 01756

Tel: 508-473-2312

Wednesday, August 6, 2025

6:30 PM

Board Members

Alejna Brugos, Chair

Brendan Chenelle, Vice-Chair

Michael Goddard

Jason Kuter

Michael Merolli

1. Open Meeting

In Attendance: Jason Kuter, Michael Goddard, Michael Merolli, Alejna Brugos, Brendan Chenelle

Chair Jason Kuter opened the meeting at 6:30 and announced remote recording. Pledge of Allegiance was cited.

2. Citizens Statements and Petitions

Verify if anyone attending remotely or in person has topics they would like to speak on.

None

3. Public Hearing - PJ's At Miss Mondon Diner 6:45 PM

The Mendon Selectboard will hold a public hearing on Wednesday, July 16, 2025, at 6:45 p.m. in the Upper Town Hall, located at 20 Main Street, Mendon, MA, to consider the transfer of a Liquor License for the sale of all alcoholic beverages under M.G.L. Chapter 138, Section 12. The license is currently held by Miss Mendon Diner being transferred to PJ's at Miss Mendon Diner All interested parties are invited to attend and will be given an opportunity to be heard.

Passed Over Until August 20th

a. Liquor License Transfer Packet

4. Community Events and Announcements

- a. Second Annual Scarecrow Contest. Sign up by emailing culturacouncil@mendonma.gov from September 1 through 27, 2025. Display your scarecrow from October 1 through 31, 2025. Winner will be announced on October 27, 2025
- b. Town Wide Scavenger Hunt Sunday September 21, 2025 9:00 AM - 12:00PM
- c. Rock the Block September 6th, from 2:00PM-9:00PM at Memorial Park

Donations tab for the event. The Select Board will set a meeting where they will except the donations.

5. Appointments

- a. Shayna Kloczowski as a Police Matron for the Mendon Police Department. At a rate of pay of \$25.00 per hour

TA explained that a police Matron is a female cell attendant for any possible female detainee.

Discussion regarding the rate of pay between matrons and cadets and their rate of 25.00 per hour. This rate is only for the Cell attendant portion of their role. They are trained to be cell attendants but have not been required to act as a Cell Attendant.

Mr. Merolli clarified Shayna Kloczowski, Jace Lindsey and Adam Jones as Cell Attendants.

Separate from Jace Lindsey and Adam Jones as cadets.

- b. Re appointment of Jace Lindsey as a Cadet for the Mendon Police Department

Motion 1:

Move to Motion to appoint Jace Lindsey and Adam Jonse as Police Cadets for the Mendon Police Department for an additional one year term. Re appointment of Jace Lindsey as a Cadet for the

Made by: Michael Merolli

Seconded by: Brendan Chenelle

Vote: Passed

- c. Re Appointment of Adam Jones as a Cadet for the Mendon Police Department

- d. John Shusherba to the Town Forest Committee for a 3 year term to expire 06.30.2028

Motion 1:

Move to Appoint John Shusherba to the Town Forest Committee for a 3-year term to expire 06.30.2028 John Shusherba to the Town Forest Committee for a

Made by: Brendan Chenelle

Seconded by: Michael Goddard

Vote: Passed

There is an open seat Mr. Shusherba has not met with the Committee due to them not meeting and a lack of quorums.

Mr. Goddard inquired if there is a need for the Town Forest Committee.

Mr. Chenelle explained the purpose of the committee.

Mr. Kuter explained on August 6th 2012 to manage and care for the public domain under the jurisdiction of the Conservation Commission.

Ms.Mazar says land Use commission has worked with the Town Forest Commission.

Conservation Agent Isabella Geonova was present and she explained the Town forest is not covered under the Conservation Commission. She feels the Town Forest Commission is necessary to do the signage and maps. There is a lot of legwork and staff should pick up some of the day to day activities.

- e. Conservation Commission 3 year appointment

Passing over the appointment for a conservation commission, but the board is going to speak to the candidates. There was a short notice to have candidates come to this meeting.

Mr.Moore is a new resident to the town who moved to be closer to family. His background has been primarily to public service. He worked for 20 years as the executive director of the New Jersey Pine Lands Commission, the agency that controls land use and pine lands control. In 1999, he joined the National Reserve. This spreads from Maine to VA. He would like to serve because he has been precluded from serving on boards and commissions due to his employment. He has been watching some of the meetings and has spoken with the Chair of the Conservation Commission. He would prefer to give options to the residents versus saying no to requests for the residents.

Mr. Goddard inquired if his family or himself would have any business going before the town. He does not.

Ms. Brugos questioned whether he would be interested in any other committees or boards that have openings.

The next candidate is Peter Coffin. He is up for re-appointment. He has over 30 years experience on the Conservation Commission. Mr.Coffin is confident if he was not reappointed the commission would be fine. There have been changes in the town that have given him more confidence that the Commission would function without him.

- f. Carol Saari Library Aide at 18.20 Per hour

Motion 1:

Move to Motion to appoint Carol Saari and Therese Morrice as library Aides at the rate of 18.20 per hour. Carol Saari Library Aide at 18.20 Per hour

Made by: Michael Goddard

Seconded by: Brendan Chenelle

Vote: Passed

- g. Therese Morrice Library Aide at \$18.20 Per hour
- h. Finance Committee appointment

Passed over until the candidate's name is listed on agenda to comply with Open Meeting Law.

6. Meeting Minutes for Approval

- a. 07.02.2025

Move to the minutes from 07.02.25

Made by: Mike Goddard

Seconded by: Brendan Chenelle

Vote: Motion passes unanimously.

7. Meeting Minutes for Circulation

- a. 07.16.2025

8. Committee Assessment Revitalization

TA would like to know how this topic should be approached,

Mr.Chenelle Status of boards and committees, last meeting and how many members and vacancies. Have a discussion if

Mr. Merolli feels like all committees are vital.

Mr. Chenelle stated we should also know what committees are mandated and make sure they are meeting on a regular basis.

Mr. Stull suggested some questions we should be using to gauge each committee.

Meet legal requirements. Do they have a charter or mandate? Do tasks overlap? Is it resourced properly? Do they have a charter? do they know they have a charter?

Mr. Goddard added if the committees and boards are resourced properly.

Mr. Goddard would like to know if this is more the liaison or the staff. TA explained that the meta date would be the Town Clerk. Charter piece Katie and Jeremy would look at the charter. The last 20% would be liaisons or chairs.

Liaison list for FY 2026

Mr. Goddard would like to leave MURSD the other members would like to keep their current committees.

Mr. Chenelle would like to know the expectations of Liaison

Mr. Kuter stated that Liaison are there to answer questions if you are there or the chair can contact Ms. Brugos is going to reach out as the committee or board she is the liaison for and get feed back on how she communicates with the board/committee.

Mr. Goddard took up the recreational field committee.

Mr. Chenelle took up Zoning Bylaw review

9. One Day Liquor License Application - Brothers of the Brush

All members who are working will be tip certified. They will use the approved vendor list using Atlas distribution, which is an approved vendor. The proceeds go to the brothers of the brush. This is not sponsored by the town. The Brothers pour this back into the community.

The application was 12-12. They were trying to be expansive. They are planning to stop serving before 12. This was just to cover events from 2-9 pm.

Mr. Goddard would like to know if there should be a buffer to allow people to stop drinking while people are clearing out. Mr. Dudley is planning to turn the pouring off as soon as the fireworks are done.

a. Application

10. Goal Setting Review

a. TA Communication

11. Town Administrator's Report

TA reviewed goals from the Board Goal Setting Meeting.

TA is aiming to have reviews with Department Heads and create a regular schedule.

Formalizing 1 on 1 meetings.

Comp Class Study

Discussed Senior Work off program and who is responsible for delegation.

Capital planning Committee will send out communications

Staff out reach, Janet Hubmer retired.

Working on a grant form to set expectations

Toured MECC and is waiting for a 911 grant.

12. Future Agenda Items

Mr.Chenelle would like to mention that Sign By law in fee structure should be addressed by fall town meeting if they are ready. .

Mr.Merolli Property misuse from

- a. Highway Road Maintenance Plan - Oct. 1st Presentation
- b. Plan of Inventory of land
- c. Fee Structure in By Law

13. Next Meetings

- a. 08.20.2025
- b. 09.20.25

14. Executive Session

Purpose 6 To consider the purchase, exchange, lease or value of real property and not to reconvene in Open Session.

Motion 1:

Move to Motion to enter into executive session pursuant to MGL 30 A Section 21 purpose number 6 where an open session would negatively impact the public bodies' negotiating position, the board will not reconvene in an open session for the purpose of adjourning the meeting.

Made by: Michael Goddard

Seconded by: Brendan Chenelle

Vote: Passed

a. Assessors Report

15. Adjournment